



Production-Assistant (Part-Time Contract 12-18 Months, TBD)

Are you passionate about news? Looking to innovate? Want to work with a talented, hard-working team? We have **one immediate opening** for the position of a **part-time Production-Assistant (Contract 12-18 Months TBD)**

CHCH News is a multiplatform organization serving the dynamic and rapidly growing regions of Hamilton, Halton, and Niagara. We genuinely care about our community and about working in an environment that allows each of us to bring our best selves to work.

Key Responsibilities and Duties:

- Working in concert with the producers and director-switchers, assist in all aspects of production of our newscasts
- Monitor social media and news feeds
- Post clips and other news to chch.com and other digital channels
- Liaise with Master Control & Traffic
- Other duties as required

Qualifications and Skills:

- Possess at least six months of news production experience
- Be well organized
- Demonstrate strong spelling and grammar skills
- Be prepared to work various shifts, including evenings and weekends
- Possess a broadcast diploma or equivalent
- Have a valid driver's license and a clean driving record
- Have a working knowledge of ENPS and Adobe Premiere Pro
- Be familiar with the current events of Hamilton, Halton and Niagara is a strong asset

Posting Date: July 5, 2024

Application Deadline: July 19, 2024 @ 5:00 PM

Union position in Function Group P, Wage Classification Rate 8

Please send your resume and demo-reel in confidence to hr@chch.com quoting reference # CHCH-PA-PT-2024-06 (No Phone Calls Please)

2190015 Ontario Inc. (CHCH-TV) is a member of the Channel Zero group of companies and along with its subsidiaries, affiliates, and related companies is dedicated to diversity in its workforce. We are committed to attracting, developing and retaining qualified individuals from typically underrepresented groups; candidates may elect to self identify as a member of a designated group. We want to reflect the diversity of the many communities that we serve, and thus provide a safe and equitable opportunity for all. Please note that all qualified candidates are encouraged to apply but applications from Canadians and permanent residents will be given priority. We thank all applicants for their interest; however, only selected candidates will be contacted. No telephone calls or agencies please. **If you require accommodations at this or any stage of the recruitment process, please inform us as soon as possible by sending an email to careers@chz.com**

About CHCH

CHCH-TV started broadcasting in 1954 and is proud to be the news leader for Hamilton and the surrounding Halton and Niagara regions. CHCH produces over 24 hours of original local news programming each week. With a primetime line-up anchored by movies, news magazine shows, and hit dramas, CHCH is available to over 92% of Ontario households and is viewed by millions nationally each week. Millions more see us online on various platforms. CHCH News is produced daily out of its broadcast studio located in Hamilton, Ontario. For more information, please visit chch.com.



2844 Dundas St. W.
Toronto, ON M6P 1Y7
T: 416.492.1595
F: 416.492.9539